MUTUAL FUND SERVICES

KFINTECH
EXPERIENCE TRANSFORMATION

COMMON TRANSACTION FORM

AMC / Mutual Fund : _____

(Please use separate transaction slip for each scheme) This Form is for use of **Existing Investors only.** Use this Form for:
ADDITIONAL PURCHASE / REDEMPTION / SWITCH
CHANGE OF ADDRESS / BANK DETAILS

Broker Code :	**ARN-**	**Sub Broker Code:**	
EUIN No:		**Sub Broker ARN Code:**	**ARN-**

Account/Folio No.: _____

Name of Sole / First Account Holder: _____

Scheme (Direct/Regular)

Plan (Direct/Regular) **Option**

ADDITIONAL PURCHASE REQUEST Payment Details

Cheque / DD should be drawn in favor of each scheme separately for Rs. (in figures) _____(Rupees _____

_____Cheque / DD No. _____Date _____ Drawn on Bank

_____ Branch _____

REDEMPTION REQUEST: Please redeem units as per the following details

Amount (Rs.) Units / ALL Units:

SWITCH

I / We would like to switch as below:

From	To
Scheme (D/R) _____	Scheme (D/R) _____
Plan (D/R) _____	Plan (D/R) _____
Option _____	Option _____
Amount (Rs.) _____	Units _____

CHANGE OF BANK ACCOUNT DETAILS (GIVE ONLY IF CHANGED)

Bank A/c No. : _____

Bank Name: _____

Bank Branch: _____

Account type: Savings / Current / NRO / NRE / NRSR / PCNR

City MICR NO IFSC Code: _____

CHANGE OF ADDRESS(GIVE ONLY IF CHANGED)

New Address: _____

_____

_____

City_____State _____

Pin Code _____ Tel. Res. _____

Tel. Off. _____ Fax _____

Mobile _____

E-mail _____

(Only For Non-KYC Customers)

SIGNATURE (S) I/We have read and understood the contents of the Offer Document(s) of the Scheme(s). I/We am/are investing/ switching into and agree to abide by the terms, conditions, rules and regulations of the Scheme(s)

SOLE / FIRST APPLICANT	**SECOND APPLICANT**	**THIRD APPLICANT**

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NOTE:

1. If the account for which you are requesting changes is a joint one, all the holders have to sign Unless it is mentioned in the account / investments as Either or survivor.
2. This Service request will be processed subject to meeting the requirements of respective fund house guidelines including the submission of supporting documents for carrying out the changes (you may get in touch with the respective AMCs/ local KFintech ISCs for additional requirements/documents, if any).
3. This form cannot be submitted for Fresh Purchase request for any of the funds.
4. Final acceptance and processing of transaction is subjected to verification at KFintech Processing Unit.
5. Transaction reported after their respective cut off time will be considered for the next business day.
6. COA/COB given simultaneously are subject to special instructions given by the AMC of the MF concerned. Please refer to them (b) if all documents submitted for CoA/CoB are not as per the AMC of the MF concerned, the request will not be executed.
7. In case the folios are KYC (Know your customer) complied/verified, address cannot be changed with this request. For such folios, investor has to submit separate request to KRA Agencies.

KFintech Easy SMS services guide

S. No	Service	What to do	What you get
1	**Balance Enquiry**	Give a missed call to 09212993399 or SMS BAL to 9212993399	a) If your mobile number is registered in KFintech serviced funds You will get response SMS with the balance values in all the folios across funds. b) If your mobile number is NOT registered You will get response SMS as your mobile number is not registered, please register at our branch. To know the branch address please SMS ISC city name.
2	**Balance enquiry in a specific fund**	SMS BAL first letter of the fund name (for example to get the balance value in Axis MF SMS BAL A to 09212993399	a) If your mobile number is registered in the funds where the first letter is as mentioned You will get response SMS with the balance values in all the folios of the funds where the name starts with the given letter. (For example if you SMS BAL R you will get the value in Reliance MF and Religare MF if there is a balance) b) If your mobile number is NOT registered You will get response SMS as your mobile number is not registered, please register at our branch. To know the branch address please SMS ISC city name.
3	**Specific branch address**	SMS ISC city name (for example if you want to get the Hyderabad address SMS ISC Hyderabad) to	a) Irrespective of your mobile number registration you will get the address of our branch located in the city mentioned by you.
4	**Nearest Branch address**	SMS09212993399ISC to 09212993399	a) If your mobile number is registered You will get response SMS with the nearest KFintech Branch address as per your registered address. b) If your mobile number is NOT registered You will get response SMS as your mobile number is not registered, please register at our branch. To know the branch address please SMS ISC city name.
5	**Total Value of Specific Fund**	SMS VALUE first letter of the fund name (for example to know your total value in Axis MF then SMS "VALUE A" to 09212993399	a) If your mobile number is registered in the funds where the first letter is as mentioned You will get response SMS with the total value in all the folios of that fund where the name starts with the given letter. (For example if you SMS "VALUE A" you will get the value in Axis MF if there is a balance) b) If your mobile number is NOT registered You will get response SMS as your mobile number is not registered.
6	**Total Value of all Funds**	SMS VALUE to 09212993399	a) If your mobile number is registered in KFintech serviced funds You will get response SMS with the total value of all the folios across funds. b) If your mobile number is NOT registered You will get response SMS as your mobile number is not Registered
7	**Know your transaction status**	SMS KYTS to 09212993399	a) If your mobile number is registered You will get response SMS with the status of the latest transaction done in KFintech serviced funds with the NAV applied b) If your mobile number is NOT registered You will get response SMS as your mobile number is not registered, please register at our branch. To know the branch address please SMS ISC city name.
8	**Know your transaction status in a specific fund**	SMS KYTS first letter of the fund name (for example to know your transaction status in Axis MF sms KYTS A to 09212993399	a) If your mobile number is registered You will get response SMS with the status of the latest transaction in the given fund with the NAV applied b) If your mobile number is NOT registered or if there is no transaction You will get response SMS that you don't have any Transaction in the given fund.